



DEPARTMENT OF THE NAVY
NAVAL SUPPORT DETACHMENT MONTEREY
1 UNIVERSITY CIRCLE
MONTEREY CA 93943-5035

IN REPLY REFER TO:

7000
Ser 00/134
04 Sep 08

FIRST ENDORSEMENT on Navy Inspector General (Command Evaluation) ltr
of 25 Aug 08

From: Base Director, Naval Support Detachment Monterey
To: Naval Inspector General, Navy Region Southwest

Subj: INSPECTOR GENERAL ACTION REQUEST OF 28 JUL 08 FOR FLEET AND FAMILY
SUPPORT CENTER

1. I recommend an independent investigation of the allegations addressed in the letter from Command Evaluation, Naval Postgraduate School, dated 25 August 08. The results of this inquiry show that there was some evidence of impropriety with regards to timekeeping, and the unauthorized use of leave and the 59 minute policy.

2. The employee who allegedly committed the offenses requested retirement effective 1 October 2008. Her request was submitted after I spoke to her about these allegations and informed her that I would be conducting a preliminary inquiry. She is on leave until her retirement date per her doctor's direction.

3. POC: (b)(6), (b)(7)c

Copy to:
NRSW COS
NRSW IG
NRSW N9
NRSW FFCP Program Manager

25 August 2008

From: Navy Inspector General (Command Evaluation) Naval
Postgraduate School
To: Deputy Naval Inspector General, Southwest Region
Via: (1) Base Director, Naval Support Detachment,
Monterey, NPS

Subj: INSPECTOR GENERAL ACTION REQUEST OF 28 July 08 FOR
FLEET & FAMILY SUPPORT CENTER

Ref: (a) NAVINSGEN Investigations Manual (July 1995)
(b) DOD 7000.14-R, Volume 8, Civilian Pay Policy and
Procedures

1. Per reference (b), I reviewed the complaint and conducted a Preliminary Inquiry to determine the facts in the matter. Subsequently, I concluded further an investigation is warranted. The following allegations/issues are addressed in the Action Request:

- (b) First allegation/issue: That regular hours for (b)(6), (b)(7)c were improperly recorded and calculated resulting in an overpayment and possible indebtedness in wages in violation of DOD 7000.14.R, Volume 8, Civilian Pay Policy and Procedures, ref (b).
- (c) Second allegation/issue: That leave hours were improperly recorded and calculated for (b)(6), (b)(7)c, resulting in an overpayment and possible indebtedness in wages in violation of DOD 7000.14.R, Volume 8, Civilian Pay Policy and Procedures, ref. (b)
- (d) Third allegation/issue: That time keeping documentation within the FFSC was improperly maintained and procedures did not meet the criteria of DOD 7000.14.R, Volume 8, Civilian Pay Policy and Procedures, ref. (b).
- (e) Fourth allegation/issue: That (b)(6), (b)(7)c did admit to taking the "59 minutes" rule and liberally applied it to herself without the knowledge of her off-site supervisor. DOD 7000.14.R, Volume 8, Civilian Pay Policy and Procedures, ref. (b).

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(f) Fifth emerging allegation/issue: That (b)(6), (b)(7)c
(b)(6), (b)(7)c charged hours to JON
610148FSL05 for clinical counseling that have not been
worked since 2000. DOD 7000.14.R, Volume 8, Civilian Pay
Policy and Procedures, ref. (b).

(g) Sixth emerging allegation/issue: That (b)(6), (b)(7)c
(b)(6), (b)(7)c provided "59 minutes" in
lieu of compensatory time for off site work and after
work performed after regular schedule. DOD 7000.14.R,
Volume 8, Civilian Pay Policy and Procedures, ref. (b).

2. The first and second allegations/issues are substantiated in part by one employee's written record and corroborated by the staff at FFSC in taped sworn statements to date. The NPS Inspector General's office requests that an objective party review pay records and determine the correct hours and dollar amount of the overpayments in 2007 and 2008.

3. The third allegation will require extensive research of supporting and official documentation for 2007 and 2008 to either substantiate or unsubstantiate.

4. The fourth allegation is substantiated by (b)(6), (b)(7)c herself as she admitted to applying liberally, the "59 minute" rule to herself without her supervisor's approval.

5. The fifth emerging allegation is substantiated by the SLDCADA payroll records and verified by (b)(6), (b)(7)c administrative assistant, (b)(6), (b)(7)c

6. The sixth emerging allegation is a result of NPS' IG interviews with staff at FFSC. It appears that employees were given "59 minutes" sometimes twice a month in lieu of compensatory time for hours worked outside the regularly scheduled hours and in lieu of paying mileage for driving their POV to offsite locations to perform work for FFSC.

(b)(6), (b)(7)c

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NSDM BRIEF SHEET

Originator (Code): 00CE

Date: 28 August 2008

(b)(6), (b)(7)c

Action Desired			
Signature			
Approval			
Comment			
Information Only			

Comments:

(b)(6), (b)(7)c